



## Certified Case Manager Interventionist (CCMI) Application

The Certified Case Manager Interventionist (CCMI) Credential is available to experienced health care professionals who complete 130 hours of specified education in case management and intervention training coursework, and who have passed the internationally-administered CCMI Examination.



### ELIGIBILITY

#### Certified Case Manager Interventionist (CCMI)

##### EXPERIENCE AS HEALTH CARE PROFESSIONAL

The candidate for the CCMI Credential must have experience as a health care professional with a certification, license or degree, qualifying with EITHER:

- 1) A qualifying underlying certification or license as a health care professional, and at least 2,080 hours (approximately one year full time work) as a health care professional; OR
- 2) A minimum of a 2-year degree (i.e., Associates Degree, any major), and at least 4,160 hours (approximately two years full time work) as a health care professional.

**Qualifying certifications and licenses** include those held by substance use disorders counselors, registered nurses, marriage and family therapists, licensed clinical social workers, etc.

**Qualifying degrees**, which must be at least a two-year degree such as an Associates degree (or higher) in any major, may be obtained from any legitimate, recognized higher education institution, but must not be based solely or primarily upon academic credits awarded for "life experiences" or "experiential learning" or similar non-coursework credit.

##### SPECIFIED EDUCATION / TRAINING COURSEWORK

Must complete 130 hours of specified education in case management and intervention training coursework from a Breining Institute Accredited (BIA) Program.

##### CERTIFIED CASE MANAGER INTERVENTIONIST EXAM

Must pass the Certified Case Manager Interventionist Examination.  
Multiple-choice CCMI Exam, must answer 70% correctly to pass exam.  
Exam accessible through Breining Institute's website.

##### RENEWAL REQUIREMENT

Every two years  
Complete a minimum of 40 hours continuing education (CE)  
in substance use disorders (SUD) topics every two years.

The "Certified Case Manager Interventionist" and "CCMI" credentials are registered service marks of Breining Institute, and may only be used by professionals who have been awarded these credentials by Breining Institute:  
Service Mark Reg. No. 121265, Class Number 41



Advanced Specialty Credential for the Addiction Professional

**Certified Case Manager Interventionist (CCMI) Application**

Breining Institute • 8894 Greenback Lane • Orangevale, California USA 95662-4019 • Telephone 916-987-2007

Use this Application if you have already enrolled in and completed at least Module 1 (at least 25 hours) of the specified training from a Breining Institute Accredited (BIA) Program, or if you have already completed all 5 Modules (at least 130 hours) of training and are ready to take the multiple-choice CCMI Examination.

**SECTION 1. Please type or print all of your information clearly. Incomplete applications will not be processed.**

[Grid for First Name]

First Name

[Grid for Middle Name]

Middle Name

[Grid for Last Name]

Last Name

[Grid for Address]

Address (Number, Street, Apartment or Suite Number)

[Grid for City]

City

[Grid for State]

State (or Province)

[Grid for USA Zip Code]

USA Zip Code

[Grid for Country]

Country (other than USA)

[Grid for Country Code]

Country Code

[Grid for Primary Telephone Number]

Primary Telephone Number (including Area Code)

[Grid for Secondary Telephone Number]

Secondary Telephone Number (including Area Code)

[Grid for E-mail Address]

E-mail Address

**SECTION 2. This information is for verification purposes. Please print your information clearly.**

[Grid for Social Security Number]

Social Security Number (last 4 numbers only)

[Grid for Date of Birth]

Date of Birth (Month-Day-Year)

[Grid for Gender]

Male Female

**SECTION 3. Credit Card Payment Information (if paying by credit card). Please circle type of card: VISA or MasterCard or Discover**

[Grid for Credit Card Number]

Credit Card Number

[Grid for Expiration date]

Expiration date

[Grid for Full Name on Credit Card]

Full Name on Credit Card

Billing Address for Credit Card (if different than address listed above) STATE ZIP CODE

The undersigned authorizes the following charge(s) to this credit card (check mark one or more of the following):

- \$ 75.00 Initial Application for CCMI Intern (CCMI-i) Status. Nonrefundable.
\$ 175.00 CCMI Examination fee. Nonrefundable.

Authorized Credit Card Signature

Date

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**SECTION 4. SPECIFIED TRAINING / EDUCATION COURSE.**

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The specified training course must be provided by a Breining Institute Accredited (BIA) Program provider.

The course must include at least 130 hours in five specific Modules of training listed below.

The training must build upon the applicant's previous knowledge and skills developed in order to provide advanced education and training to comprehensively support individuals struggling with addiction, mental health and/or behavioral issues:

- **Module 1 – Introduction to Intervention and Case Management**
  - An overview of the principles and strategies on which to develop skills to successfully conduct interventions and provide the appropriate support post intervention.
  
- **Module 2 – Family Systems**
  - Families struggle to know what to do when faced with these issues. The coursework must explore family dynamics, make certain the student understands family systems and learn how to create a recovery plan for the entire family, as well as explore how to intervene when codependency is a component of family dynamics, including relapse risk.
  
- **Module 3 – Addictions and Co-occurring Disorders**
  - Drug and/or alcohol addictions are not the only issues facing the families with whom we work. Many have co-occurring mental health issues or process addictions that can make intervention and case management more complex and challenging. The coursework must make certain that students are able to identify, work with and support clients who have complex presentations.
  
- **Module 4 – Cultural Sensitivity**
  - Being culturally sensitive can be the difference between engaging a family and preventing the process of change. Understanding and awareness is the first step to meeting the needs of clients. Included in the training must be specific information related to issues that may be present within specialty populations such as older adults, adolescents, LGBTQ, First Responders, and Veterans.
  
- **Module 5 – Business Ethics / Professionalism / Self Care**
  - Understanding best practices that are guided by a code of ethics is important to providing top-level client care. As a provider, maintaining professionalism is critical. Training must ensure the student understands ethical considerations as an interventionist, case manager and within the treatment industry. The training must also highlight the importance of self-care and how a well-maintained provider will be able to provide the highest level of care for clients.



**SECTION 6. CODE OF CONDUCT**

Sign this Code of Conduct at the space provided below.



**Certified Case Manager Interventionist (CCMI)**

**CODE OF CONDUCT**

Principle 1:

Certified Case Manager Interventionists (CCMI) Credential holders (hereinafter "Counselors") shall conduct themselves in an honest, forthright and professional manner. Counselors are prohibited from engaging in the commission of any dishonest, corrupt, or fraudulent act substantially related to the qualifications, functions or duties of a Counselor including but not limited to the following:

- a. Securing a registration, certification or renewal by fraud, deceit or misrepresentation on any application or material in support of any application for registration certification or renewal;
- b. Misrepresenting the type or status of registration or certification held by the person, or otherwise misrepresenting or permitting misrepresentation of his or her education, professional qualifications or professional affiliations to any person, program or entity;
- c. Refusal or failure to provide proper identifying registration, credential, certification or license where appropriate or required (e.g., when offering or providing alcohol and other drug (AOD) counseling services, on business cards, on informational or marketing materials, etc.);
- d. Advertising, marketing or promoting programs, services, training, education or experience in a false and misleading manner.

Principle 2:

Counselors shall maintain professionally appropriate boundaries with clients and family members of clients and shall conduct themselves in a professional, non-exploitive and lawful manner, and are prohibited from:

- a. Engaging in inappropriate social relationships, sexual relations or soliciting sexual relations with a client or with a former client within two years from the termination date of the counseling relationship;
- b. Committing an act of sexual abuse, misconduct or an act punishable as a sexually related crime;
- c. Engaging in a business relationship with clients, patients, program participants, residents and/or other persons significant to them within one year from the termination of the counseling relationship;
- d. Physically, verbally, sexually harassing, threatening or abusing other staff members, clients, patients, program participants, residents and/or other persons significant to any of the above;
- e. Unlawfully administering to himself or herself any controlled substance, or using any of the dangerous drugs or any alcoholic beverage to the extent, or in a manner, as to be dangerous or injurious to the person holding or applying for a registration, certification or license or to any other person, or to the public.

Principle 3:

Counselors shall comply with all Federal and State Laws and Regulations that pertain to patient/client confidentiality, mandated reporting exceptions, record keeping requirements and patient/client records access. Counselors are prohibited from:

- a. Violating client/patient confidentiality except as required or permitted by law including, but not limited to, Title 42 Code of Federal Regulations Part 2, Child Abuse, Elder Abuse and Public Safety laws and Regulations;
- b. Failing to maintain records consistent with the nature of the services being rendered;
- c. Refusing or denying patient/client access to charts and records as required by law;
- d. Violating, attempting to violate or conspiring to violate any law or regulation governing AOD registrants, certified or licensed AOD counselor.

Print name

Signature

Date

